

# **Citizen Trade Policy Commission**

**Friday, September 30, 2005 @ 9:00 a.m.**

**State House Room #127**

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## **AGENDA**

### **1. Call to Order. (9:00 a.m.)**

*Commission Chairs, Commission Members*

### **2. Commission Work Session (9:10 a.m.)**

#### **A. Discussion of Commission's annual report and assessment requirements**

- Review and approve/amend draft report
- Discuss assessment options including but not limited to the scope and frequency of assessments, methodology for the collection and analysis of data, collaboration with outside entities and funding

#### **B. Planning for meeting with USTR in October**

- Length of meeting
- Purpose of meeting
- Strategy for soliciting useful information – revisit list of questions sent in April

#### **C. Financial report**

- Financial update (staff)
- Funding needs and outside sources

#### **D. Planning for Commission meetings and public hearings for 2005-2006 (Peter Riggs will attend by conference call at 10:30 to aid the Commission in developing its work plan for FY 05-06)**

- Set over-all agenda for FY 2005-06
- Review subcommittees in light of new agenda
- Identify possible guests
- Identify topics and locations for public hearings
- Determine frequency of meetings
- Executive director position

### **3. Lunch (12:00)**

### **4. Subcommittee Work Session. (1:00 p.m.) (tentative)**

- Healthcare Subcommittee (Transportation Committee Room)
- Labor/Economic Development Subcommittee (Judiciary Committee Room)

- Natural Resources/Environment Subcommittee (LVA Committee Room)

**5. Reconvene full committee for subcommittee report backs (2:00 p.m.)**

**6. Adjournment. (2:30 p.m.)**